

**Service Committee
November 17, 2008
5:45 PM
Minutes**

Call to order: Mr. Paini called the meeting to order at 5:45pm

Roll Call: Present for roll call were Mr. Paini (Chair), Mrs. Turner and Dr. Bender. Also in attendance was Mayor Ebert, Steve Smith (WWTP), Bill Sims (Const. Svcs), Matt Peoples (Public Works), Dick Miller (Urban Forester), Joe Taylor (WTP), Steve Farst (EMH&T) and Ed Snyder (Streets).

Dr. Bender moved to approve the minutes of the October 20, 2008 Service Committee Meeting, seconded by Mrs. Turner.

VOTE: **AYES:** Mr. Paini, Mrs. Turner, Dr. Bender
 NAYS:
 Motion Carried.

Staff Reports:

Bill Sims (Construction Services)–

Columbus Street is finished other than a couple of punch list items to take care of by the end of the month. The financials will be closed out by the end of the month.

Sludge press construction is underway.

Physical work has started on the Mt Carmel / Fairfield Medical Campus.

Plans for the 2009 Street CIP, Thrush and Eichorn Drive improvements are all being worked on and close to completion.

Water Tower maintenance contract paperwork is being worked on and is close to completion.

Matt Peoples (Public Works)–

Westchester Park play set is being installed this week.

2009 projects are being designed and prioritized.

Ed Snyder (Streets)–

Leaf Pick-up continues until December 5th.

Christmas lights are being hung throughout the Village of Canal Winchester.

Winter maintenance is being done on the summer vehicles, tractors, etc.

There was another break-in at Hanners Park concession stand. The dead-bolt did not hold up as a security measure. Discussion ensued about further security measures that can be taken. Mr. Paini asked that this issue stay on the Service agenda until it is determined what further measures can be put in place.

Dick Miller –

Fall Street Tree planting of 74 trees is complete. 73 trees were planted in Westchester Park. 7 ash trees were replaced. 22 trees on Columbus Street will be planted in the next two days. Three hundred 5-6ft trees are being planted by Franklin Soil and Water in Walnut Creek Park for mitigation.

Joe Taylor –

Tower maintenance contract is being finalized and will be out for advertising in the first of December.

VXU package has been installed and meters read with it. 80% of the Village was able to be read in 2 ½ hours. Small corrections and fine-tunings need to be made.

All three remaining houses that needed to have meters switched out have complied. 81-82% of the meters within the Village have been switched out and hopefully, 100% will be radio read by fall of 2009.

Virginia Grimm Baker Act will go into effect in December. This legislation helps to ensure that no one be pulled into the drain grates in swimming pools. This means we will have to call Patterson Pools to do an assessment of the grates and see what needs to be done to keep the Village pool in compliance.

The Boy Scouts did a tour of the water plant on Friday night.

Steve Smith –

I&I management was able to stop a major leak at the corner of Gender and Canal and a pump was replaced in the same lift station. These will translate into savings.

Through the inspection of the trunk lines, several issues were found and resolved.

Sewer metering will be moved from the Groveport area to the far end of East Columbus Street. Grouting will be taking place in 2009.

Engineer's Report:

The preliminary scores on the Ohio Public Works application (Gender road improvements) should be revealed by MORPC next week.

There was a meeting with Resource Advisory Council in regards to funds for a new park on Gender / Groveport Rd. Decisions are to be made by the first of the year.

Thursday, Mr. Peoples and Mr. Farst will be addressing the American Society of Civil Engineers about the Columbus Street Project.

Pended Items:

Committee Vice-Chair Appointment – Dr Bender will be Vice Chair.

New Items for Discussion:

08-33 Stream Naming – Dick Miller & Leslie Strader, MORPC

Ms. Strader stated that when the public has a name to associate with a stream they tend to feel more strongly about protecting it. Some of the proposed names are as follows...

Wild Violet Run – begins and ends in Violet Township and wild violets grow along the stream.

Dove Run - Henry Dove arrived in Canal Winchester area in 1811.

Council approved the proposed names of the streams.

08-34 Verizon Wireless Tower Lease Agreement – Matt Peoples & Joe Taylor

Verizon wants to use the North Gender Tower as a cellular site. There are already two companies using that tower and paying a monthly fee to the Village. The contract has been written up and it is ready to go forward to full Council pending the approval of the Service Committee. It will generate \$1000 / month revenue for the Village for the next five years. Dr Bender will sponsor the legislation.

08-35 Bird + Bull Engineering Contract – Matt Peoples

It is recommended that their contract be renewed and turned into a three year contract.

Mr. Paini will sponsor the legislation.

08-36 Public Works Administrative Assistant Position – Matt Peoples & Bill Sims

This will be a full-time position at the Public Works complex. It was in the 2008 budget and then was cut. It is now in the 2009 budget and is clearly needed by the Public Works Department. Mrs. Turner will sponsor the legislation.

08-37 Landscape Maintenance Laborer – Matt Peoples & Dick Miller

This will be a part-time year-round position and will result in no net increase in the budget for the Urban Forester. Mrs. Turner will sponsor the legislation.

Old/New Business: Mrs. Turner asked if Mr. Peoples has looked into the street lights on East Waterloo. Mr. Peoples noted that it is lit better than some of the other areas in town. There are four street lights right in the general area and he would not recommend more lights.

Mr. Peoples noted that a sample bench was brought in for Council to see. Old Town has approved those benches as replacements throughout the downtown area. This will greatly reduce the time, money and manpower needed to maintain the current wooden benches.

Mr. Paini asked if Mr. Peoples could research what it would cost to remove the street lights by the Wal-mart and place them elsewhere in the Village. Also, he asked for Mr. Peoples to find out what it would cost to get enough Christmas decorations to decorate all the lights.

Adjournment

Dr. Bender moved to adjourn this meeting of the Service Committee, seconded by Mrs. Turner.

VOTE: **AYES:** Mr. Paini, Mrs. Turner, Dr. Bender

NAYS:

Motion Carried. Time out 6:45pm.